

# Jefferson United Methodist Preschool J.U.M.P.

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(225) 293-4440

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## Staff

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Laura Brewster, Church Pastor

Cheri Phillips, Director - Terri Jackson, Assistant Director

### Preschool Teachers

Cindy Segalla, Lynn Powell, Tracy Herbin, Amy Sandifer

Abbey Martrain, Sarah Sheikha, Monique Juban, Emily Ducote, Sharee Jones

### Mother's Day Out

Iva Tsanova, Liz Rayburn, Cathleen Bush, Laken Venable, Lise Huggins, Allison

Kraemer, Brandolyn Tessier, Laura Canedo, Sharon Boyd, Rosie Morton

### Enrichment

Art: Julia LaPlace

Music: Megan Shannon



P.E. : Rebecca Naquin

## Preschool Information

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Preschool is the beginning of an important phase of growing up. We consider it a privilege to open this door of learning opportunity for your child. In partnership with parents/guardians, our teachers help your child grow and develop mentally, physically, morally, and socially. We welcome the opportunity for Christian service to our community, and we are pleased that we can offer excellent education and care for young children.

JUMP is supervised by the Preschool Committee of the Jefferson United Methodist Church. By law, this school reports any suspected cases of child abuse. No child shall be denied admission to the school solely on basis of race, color, creed, sex, national origin or ancestry.

The purpose of preschool is to help our children live this year with more joy, more meaning, more purpose and more satisfaction, so that they may function more effectively in the world in which they live.

Much of our learning experiences are through play. Through play, preschoolers learn, explore and test ideas. Much of early childhood experiences develop at the child's individual readiness and development. At JUMP, we embrace and foster the development of the individual child.



### THE EXPERIENCES IN PRESCHOOL WILL HELP YOUR CHILD DEVELOP SKILLS IN:

*Observing - Following Directions - Listening - Obeying Cheerfully - Working Together - Taking Turns - Problem Solving - Considering Feelings of Others - Sharing Ideas and Experiences - Caring for Oneself & One's Belongings - Developing Coordination - Expressing Ideas - Finishing a Job*

## Mother's Day Out

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Our Mother's Day Out (**MDO**) program is offered as a two-day per week program; Monday/Wednesday or Tuesday/Thursday. Children may be enrolled for all 4 days. The hours are 9am-1pm. We encourage you to use the carpool lane as it often helps your child separate from you more easily. If you arrive after carpool has finished for the morning, please ring the doorbell and we will assist you in getting your child to his/her classroom. Please make every effort to be on time for pick-up. If you are delayed, please contact the preschool office, Cheri (225) 241-5341, or Terri at (225)324-6872.

If a child is repeatedly picked up late, a late fee will be charged of \$1.00 for every minute past the end of our carpool.

If your child must be picked up before the end of the school day, please come to the preschool office.

### **TUITION-MOTHER'S DAY OUT**

**Registration Fee: \$325.00 (non-refundable)**

**2 Days/week=\$2880.00/year or \$320.00/month**

**4 Days/week=\$4860.00/year or \$540.00/month**

Tuition is due the month prior to attendance (for instance, September's tuition is due on August 1<sup>st</sup>, and no later than August 15). A late fee of \$15 will be assessed after the 15<sup>th</sup> of the month. You will receive an invoice on the 1<sup>st</sup> of the month through your Procure account. Payments can also be made via the portal. If you choose to send a check, please either give it to one of the directors or send it to school with your child. A \$25.00 fee will be charged for all returned checks. Please put cash in an envelope labeled with your child's name.

Our tuition is based on the number of weeks your child attends school and then equally divided to keep the monthly payments equal. No refunds or deductions will be given for absences or holidays. If for some reason you choose to withdraw your child, please give us 30 days written notice. In the event of a closure due to a health pandemic or hurricane, refunds will not be issued. However, if the closure exceeds 30 days, no further tuition will be collected until school can reopen.

*Tuition and registration fee are subject to change each school year.*

### **SUPPLIES-MOTHER'S DAY OUT**

A JUMP school bag will be provided. Please send this bag each day containing a change of clothes, diapers or underwear, wet wipes, and a lunch. Please label **all items**, including lunch boxes, bags, pacifiers, tops and bottoms of containers, and outer-wear. Your child's teacher will provide more specific information on necessary supplies.

## **PRESCHOOL**

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We offer a three-day or a five-day per week program for our three-year-olds. Our Pre-K program for our four and five-year olds is offered five days per week. The hours are 8:45-1:00.

We encourage you to use the carpool lane as it often helps your child separate from you more easily. If you arrive after carpool has finished for the morning, please ring the doorbell and we will assist you in getting your child to his/her classroom. Please make every effort to be on time for pick-up. If you are delayed, please contact the preschool office, Cheri at (225) 241-5341, or Terri at (225) 324-6872.

If a child is repeatedly picked up late, a late fee will be charged of \$1.00 for every minute past the end of our carpool. If your child must be picked up before the end of the school day, please come to the preschool office.

We also offer optional extended hours with Extended Day. See more information about these options below.

### **TUITION-PRESCHOOL**

**Registration Fee: \$325.00 (non-refundable)**

**3 Days/week=\$3042.00/year or \$338.00/month**

**5 Days/week=\$3870.00/year or \$430.00/month**

Tuition is due the first of each month. A late fee of \$15 will be assessed after the 15<sup>th</sup> of the month. You will receive an invoice around the 1st of the month if there are still any payments outstanding. Payments can be made in your Procure account. If you choose to send a check, please either give it to one of the directors or send it to school with your child. A \$25.00 fee will be charged for all returned checks. Please put cash in an envelope labeled with your child's name.

Our tuition is based on the number of weeks your child attends school and then equally divided to keep the monthly payments equal. No refunds or deductions will be given for absences or holidays. If for some reason you choose to withdraw your child, please give us 30 days written notice. In the event of a closure due to a health pandemic or hurricane, refunds will not be issued. However, if the closure exceeds 30 days, no further tuition will be collected until school can reopen.

*Tuition and registration fee are subject to change each schoolyear.*

### **SUPPLIES-PRESCHOOL**

All school supplies will be provided to the **preschool** children, including a school bag. The only item you will need to provide is a lunchbox and a filled water bottle.

## GENERAL INFORMATION

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### **HEALTH**

No child should come to school visibly ill. We ask that children are fever-free (without the use of medication), vomit-free, and diarrhea-free for 24 hours before returning to school.

If a child becomes ill at school, we will contact you and care for your child until you are able to pick him/her up. If a child is injured, we will provide any necessary care. You will receive an accident report for minor injuries. If we feel the injury deems immediate notification we will contact you. In case of emergencies, we will utilize the medical release form you have provided.

The directors and the majority of the staff are certified in pediatric first-aid and CPR. We make every effort to provide a safe environment and to observe good health practices at school.

Please notify us at any time if your child's health changes.

### **MEDICATION**

If for some reason your child requires medication during the school day, please provide the medication in a container with the child's name, physician's name, and instructions. A medicine authorization form must be signed by a parent before we can dispense the medication. Medicine will be kept locked in a cabinet, away from children.

### **POTTY TRAINING**

At JUMP we do not officially potty train the children. We will do our best to support your efforts at home. Please do not send your child to school in underwear until they are staying clean and dry at home consistently for at least a week. Once they come to school in underwear, please understand that accidents will occur. If a child has a bowel movement in his/her underwear, we will cut the sides of the underwear off of the child and throw them away. We will not be pulling the underwear down over his/her legs. Also keep in mind that clothes that make underwear more easily accessible help prevent accidents. During the potty training phase belts, overalls, long dresses, one-piece rompers, etc. make getting to the potty in time much more difficult.

## **SAFETY**

Our building, equipment, and playground are as safe as we can make them. Doors to the building are kept locked at all times. Our staff is trained in emergency procedures.

Please help us to maintain a safe environment by not sending treasures to school in glass jars. Children should wear sturdy shoes. Flip-flops, sandals, boots are often difficult for children to wear on the playground. Girls should not wear long dresses as they are often tripping hazards on the playground equipment.

## **TRANSPORTATION**

A child will only be released to a parent or other persons listed on registration papers with the proper carpool number. If any person other than the parent is to pick up the child, we must have notification in writing. The person picking up your child should expect to show identification/driver's license.

## **SNACKS AND MEALS**

Mid-morning snacks are provided. We try to offer a variety of nutritious foods which children are encouraged to try. Please do not send food or treats unless you have contacted the teacher. Please inform us ASAP if there are any dietary restrictions or allergies for your child. If your child has any severe food allergies, we ask that you send snacks for the teacher to use for your child. Be aware, JUMP is not a peanut-free campus.



## **EXTENDED DAY**

Students can stay until 2:00pm Monday-Friday. We also offer an early drop-off as early as 8:00am Monday-Friday. Extended Day is a program best used with Preschool-aged children. The afternoon time is especially difficult for our MDO children because they are often ready for a nap during this time. Please speak with Cheri or Terri if you need to use afternoon extended day for your MDO child. This program can be utilized as often as needed, drop-in, or on a regular basis. An opportunity to sign up will be available at Teacher Orientation.

Extended Day incurs an additional cost.

Keep in mind, no Extended Day will be offered following our Christmas program, during the last week of school in May, or on the Friday of Teacher Appreciation Week in the spring. In addition, no afternoon extended day will be offered during staff meeting Fridays (dates TBA-see year calendar).

## **DRESS**

Please send your child to school dressed in comfortable, washable, school appropriate clothes. Again, sturdy, closed toe shoes are the most appropriate. Please mark any clothing that will be removed with your child's name. An extra set of clothes for **preschoolers** should be sent the first day of school to be kept at school in case of accidents. Please place the extra set of clothes in a zip-lock bag marked with the child's name. **Mother's Day Out** students should have an extra set of clothes in the bag that they bring to school each day. Note: costumes and pajamas are not considered school appropriate attire. Please do not send your child in a costume or pajamas. This sometimes causes the child to be uncomfortable and restricted during P.E. and on the playground. It can also be distracting in the classroom.

## **BIRTHDAYS**

Birthdays may be celebrated at school. Please coordinate with the teacher in advance. You may bring special treats and/or party favors for the entire class. **NO BALLOONS**, please. We can only pass out invitations to parties if there are invitations for every student in the class.

## **CONFERENCES**

We encourage parent/teacher conferences and will make an appointment for you at any time. It is important that we make every effort to have a conference at a time outside of the school day. Stopping by to talk to the teacher before school lets out or during outside time, takes the teacher's attention away from the rest of the class. If for some reason, you need to meet with the teacher and your only availability is during the school day, we will make arrangements to have the teacher's class monitored. Please give us advance notice for such cases.

## **TOYS FROM HOME/SHOW AND TELL**

We ask that children not bring toys from home. The toys often get lost or are a source of conflict for the other children. If a child has an item they need for comfort (lovey, pacifier, small stuffed animal, etc.), you are welcome to send those items. Be sure they are labeled with the child's name.

Preschool children will have the opportunity to bring home the "Surprise Bag". Your child's teacher will send the surprise bag at various times during the year. Please help your child choose an item to bring back in the surprise bag to share for show and tell. Items should not include anything breakable or anything that models a weapon.

## **T-SHIRTS**

T-shirts are available to order with the JUMP logo. Order forms are available at the Teacher Orientation in August. These t-shirts are not required. Shirts are \$12 each.

## **MESSAGES**

Please do not rely on your child to relay any messages to the teacher or directors. If you need to share any information with the staff, please do so yourself or in a note. Co-Directors can receive texts at any time.

Cheri at (225) 241-5231 or Terri at (225) 324-6872

## **FIELD TRIPS**

One field trip is part of the Pre-K curriculum, only. We typically go sometime in the Spring. We ask that parents drive their own children and join us for the field trip. If for some reason a parent is unable to provide transportation, we will have a driver available. Parents will need to give written permission for the child to ride with an alternate driver. **Carseats are a must.** Visiting field trips will be considered if an off-campus field trip is unavailable.



## **PHOTOS**

A photographer will take pictures in the Fall and Spring. You will be sent a notice about the date and time. You are under no obligation to purchase pictures.

## **DISCIPLINE**

Discipline refers to correcting and directing the child toward acceptable behavior. We focus on helping children to become independent while learning the social skills they will be using in the classroom setting.

The staff employs positive discipline strategies, which include setting reasonable, fair limits, redirecting children's behavior, and limited use of time-out. At no point will a child be left unattended.

The discipline policy of this school does not include the use of corporal punishment, verbal abuse, or threats of any kind.

If a child is exhibiting consistent disruptive/physical behaviors whether to himself or others, a conference will be requested. At that time, we will develop a discipline plan for the child. Our top priority is the safety of every child in our care. Our next priority is creating an environment where every child can learn and grow and each teacher can accomplish their goal of teaching each child in their care every day.

## **WHAT WE DO**

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### **OUR GOALS:**

- Grow the child's knowledge and love of God
- Guide the child toward a mature social relationship with peers
- Motivate the child to seek information and understanding
- Develop a sense of responsibility
- Offer opportunities for creative expression
- To develop cognitive processes appropriate to the preschool child including communication skills
- Provide a sense of self-worth and well-being
- Treat the child as an individual
- Encourage independent thinking
- Stimulate interest in the world around them
- Acclimate the child to a variety of social environments

## **WE WILL**

Talk about things to do - Talk about places to go - Answer questions - Play Games -  
Read and talk about books - Tell stories together - Play word games - Pretend with  
your child - Sing with your child - Praise your child - Listen to your child

## **OUR CURRICULUM INCLUDES:**

- Music and Rhymes
- Organized games, dances, and exercises
- Learning good health habits
- Developing color concepts
- Enjoying books and stories
- Expression through creative art
- Dramatization
- Puppet play
- Dress-up
- Naming objects
- Recognition of common sounds
- Making comparisons

We begin addressing academic skills when the child is developmentally ready. In doing so, we facilitate the building blocks necessary for Kindergarten readiness.

## **How Parents Can Help**

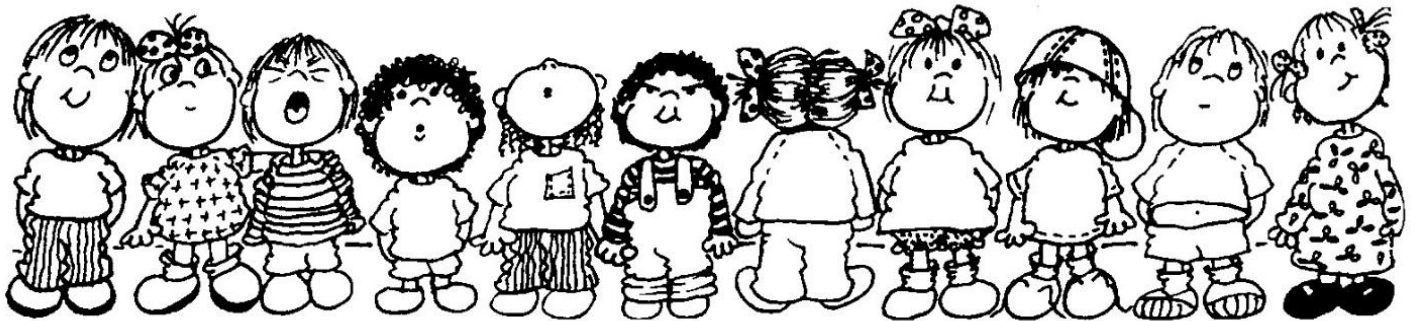
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Our teachers partner with parents/guardians to create the most nurturing learning environment. Parents/guardians can:

- Try to make attendance regular and timely.
- Schedule a meeting with your child's teacher to discuss any problems.
- Help to build in your child a good attitude toward the school and teachers.
- Inform teachers of any upsetting problems that will help her understand the child better.
- Take an interest in the things your child does in school.
- Talk with your child about this world. This builds a foundation for future communication and also enhances language development.
- Admire your child's art work.
- Give your child a cheerful sendoff and a good breakfast.

- Give your child responsibility at home. Encourage your child to finish projects.
- Read to your child as often as possible. This will add a bond to your relationship and help to build vocabulary and an active imagination.
- Realize that all our rules, regulations, guidelines, and suggestions are for the benefit of your child.

*We will do our best to ensure your child has a happy, positive experience.*



### **CARPOOL PROCEDURES & DIAGRAM**

**\*\*\* Please note that a space will be left open at the start of carpool for the person who won “first in carpool line” at our annual JUMP auction.\*\*\***

1. First car in line should pull up in front of building entrance. All other cars should form a line behind this car and continue to form a line down the side building and along the playground and to the back of the building.
2. Once you get the preschool entrance, place your car in park. An administrator or designated teacher will meet you at your car to help guide your child into the preschool building.
3. For Pick-up: Do not block the driveways or pull in front of those who are in line before you. If you come in late, get in the back of the line formed in the parking lot rather than the circular drive.
4. Put your carpool number in a visible place (hanging it from the rearview mirror is the best place).

5. Pull up where the teachers are standing near the breezeway so that we can bring children out to three cars at once. Do not stop in the center of the breezeway.
6. An administrator or teacher will walk your child to your car and put them in the car.
7. Do not use this time to talk to teachers as this slows down carpool. Please feel free to ask us to call you or make an appointment.
8. Please pull as far forward as possible or park in a parking spot to buckle your child up in his/her car seat.
9. Inform us by written confirmation if another person will be picking up your child, even if the other person is a preschool parent.
10. Please try to call us if you will be late so we can reassure your child.